Japanese Visa Application

Required Document Check List

Short Term Stay

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | □ |  | A valid passport (original plus one photocopy) with sufficient space for a visa |
| 2. | □ |  | A valid Australian visa |
| 3. | □ |  | Visa application form duly completed and signed by the applicant |
|  | □ | □ N/A | \*Russia, CIS countries and Georgian nationals need to submit two visa application forms. |
| 4. | □ |  | One 4.5cm x 3.5cm or 2in x 2in size passport standard photo (taken within six months) attached to the application form. |
|  | □ | □ N/A | \*Russia, CIS countries and Georgian nationals need to submit two photos. |
| 5. | □ |  | A copy of the applicant’s E-ticket or flight details (full flight details from an accredited travel agent or airline.) |
| 6. | □ |  | Itinerary including the applicant’s accommodation and activities |
|  | □ | □ N/A | (Tour confirmation with the applicant's name and tour itinerary issued by a tour agent are necessary for a tour traveller.) |
| 7. | □ |  | Bank statement (savings or investment) for the last 3 months which shows applicant's travel funds and financial ability |
|  |  |  | \*If the applicant cannot submit his/her own bank statement, alternatively, the following documents will be acceptable: |
|  |  | □ | - Bank statement of the applicant’s partner & Marriage Certificate (with the English translation) |
|  |  | □ | - Bank statement of the applicant’s parent in Australia & the applicant’s Birth Certificate (with the English translation) |
| 8. |  |  | To visit the applicant’s friends/relatives residing in Japan – |
|  | □ | □N/A | a) an invitation letter from the person, including the person's name, signature and address, and |
|  | □ | □N/A | b) a copy of his / her passport, photo page, and a Japanese driver's licence, and |
|  | □ | □N/A | c) a copy of the Japanese resident card (front & back) must be submitted as well, if your relative is non-Japanese. |
| 9. |  |  | If the applicant is a student; |
|  | □ | □N/A | \*A letter from a school or university stating that the applicant is currently a student. (Australian CoE is not accepted. Please obtain a statement of enrolment from the school/university). |
|  | □ | □N/A | \*Overseas travel insurance for covering medical expenses in Japan. |

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| All the documents above are thoroughly checked by |  |
|  | (Name in BLOCK letters) |
|  |  |
|  |  |
|  | (Signature) |
|  |  |
|  | / / |
|  | (Date) |

Japanese Visa Application

Required Document Check List

Visa Requiring Certificate of Eligibility (Application by Post from TAS/SA only)

Long Term Stay / Working Visa

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| --- | --- | --- | --- |
| 1. | □ |  | A valid passport with sufficient space for a visa |
| 2. | □ | □ N/A | A valid Australian visa, if the applicant isn’t Australian |
| 3. | □ |  | Visa application form duly completed and signed by the applicant |
| 4. | □ |  | One passport sized photo (taken within six months) |
| 5. | □ |  | The original Certificate of Eligibility |

Performance / Entertainer Visa

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 1. | □ |  | A valid passport (original plus one photocopy) with sufficient space for a visa | | |
| 2. | □ |  | A valid Australian visa | | |
| 3. | □ |  | Visa application form duly completed and signed by the applicant | | |
| 4. | □ |  | One 4.5cm x 3.5cm or 2in x 2in size passport standard photo (taken within six months) attached to the application form. | | |
| 5. | □ |  | Contract of employment | | |
| 6. | □ |  | Letter of invitation from Japan | | |
| 7. | □ |  | Letter of guarantee from the promoter or agent in Japan | | |
| 8. |  |  | Documents regarding the business operation of the promoter or agent in Japan: | | |
|  | □ |  | A. Transcript of corporate registration | | |
|  | □ |  | B. Certificate of payment of corporate tax | | |
|  | □ |  | C. Balance sheet and profit loss statement | | |
| 9. | □ |  | Schedule of performances in Japan | | |
| 10. | □ |  | A list of all visa applicants | | |
| All the documents above are thoroughly checked by | | | |  |
|  | | | | (Name in BLOCK letters) |
|  | | | |  |
|  | | | |  |
|  | | | | (Signature) |
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|  | | | | / / |
|  | | | | (Date) |

Japanese Visa Application

Required Document Check List

Working Holiday

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| --- | --- | --- | --- |
| 1. | □ |  | A valid Australian passport (The applicant must be aged between 18 and 30 (inclusive) years of age).  \*Applicants must have not previously been to Japan on a Japanese Working Holiday visa. |
| 2. | □ |  | Visa application form duly completed and signed by the applicant |
| 3. | □ |  | One 4.5cm x 3.5cm or 2in x 2in size passport standard photo (taken within six months) attached to the application form. |
| 4. | □ |  | Curriculum Vitae or Resume, including educational background, work experience and other relevant information (written or typed on A4 paper). |
| 5. | □ |  | An outline of planned activities in Japan (form provided). |
| 6. | □ |  | A letter explaining the purpose of visit: why you wish to travel to Japan on a Working Holiday visa. (Please include your interests, activities, purpose of your travel, where you plan to go and visit, what you want to do etc.) |
| 7. | □ |  | Proof of (transport) funds: A return ticket or proof of bank account balance, traveller's cheques, etc. |
| 8. | □ |  | Proof of sufficient funds for the initial stay in Japan (At least $2,500 for a single person, $3,500 for a married couple. e.g. Bank statement, traveller's cheques. Automatic teller printout is not acceptable. ). Bank statement must be the latest and issued within the last three months. |
| 9. | □ |  | Copy of work contract/offer |
|  | □ | □N/A | If the applicant has a work agreement in Japan, it is necessary to provide a copy of the contract. |

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| All the documents above are thoroughly checked by |  |
|  | (Name in BLOCK letters) |
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|  | (Signature) |
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|  | / / |
|  | (Date) |